

# BOOKING FORM 2011 – 2012

All group visits to the Museum must be pre-booked through The Learning Centre. Please telephone to check availability and to make a reservation before completing this form. Please provide us with as much information as possible to help us process your booking effectively.

Photocopy this booking form before filling in your details. If you would like to book more than one visit, please send us a separate form for each.

## About Your Group

School \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Tel No. (inc. code) \_\_\_\_\_

Fax No. (inc. code) \_\_\_\_\_

Email address \_\_\_\_\_

Date of visit \_\_\_\_\_

Arrival time \_\_\_\_\_

Departure time \_\_\_\_\_

Group leader (Mr/Mrs/Miss/Ms) \_\_\_\_\_

Mobile phone No. \_\_\_\_\_

Uniform colour \_\_\_\_\_

Year group \_\_\_\_\_

No. of pupils \_\_\_\_\_

No. of teachers \_\_\_\_\_

No. of other adults \_\_\_\_\_

Please state your LEA (if applicable) \_\_\_\_\_

Are you an Independent School? \_\_\_\_\_

Yes  No

Would you like to receive email updates about learning at MOSI? \_\_\_\_\_

Yes

Would you like to receive email updates about events and exhibitions at MOSI? \_\_\_\_\_

Yes  (Your email address will not be passed on to third parties.)

## Your Group's Requirements

### Taught Sessions

(Please telephone to check availability and to make a reservation.)

Name of Session \_\_\_\_\_

(Taught sessions are subject to a cancellation fee of £70.00 each unless 28 days' notice is given.)

Session time/s (please tick box)

10.15am

11.30am

1.00pm

Other

Lunch Area

Experiment Session

Morphis Simulator Ride\*

4D Theatre\*

\* Subject to availability – charges apply

## Agreement

I will actively supervise my group at all times during their visit and will ensure a minimum ratio of adults to pupils as per Department for Education guidelines.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please spare a moment to complete the following:

How did you hear about our Education Programme?

Personal Visit

Previous School Visit

Recommended by a Colleague

Museum Website

Other Museum Publicity

What is the main reason for your visit?

Particular Gallery

Collections

Taught Session/Tour

General Visit

Post or fax the completed form to us at The Learning Centre (address below). Written confirmation of your booking, together with relevant session details/resources will be sent to you before your visit.

The Learning Centre, MOSI (Museum of Science & Industry), Liverpool Road, Castlefield, Manchester M3 4FP.

t: 0161 833 0027 f: 0161 832 1511 e: education@mosi.org.uk [www.mosi.org.uk](http://www.mosi.org.uk) Registered Charity No.518412. MOSI Enterprises Ltd. Registered Company No.2965671

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